

HOALTC Church Coordinator Registration Worksheet 2023

This worksheet is provided so all the information you will need for the registration system will be gathered in advance. Please contact us at lrc@hoaltc.org if you have any questions.

Registration for the Church Coordinator is first, it will be all the information on this worksheet. Then register each student individually using the information from the student worksheet. You will no longer register “observers”, we have tried to simplify the process

- We will be asking for your contact information and address in case we need to mail you anything before or after the convention.
- Size of long sleeve HOALTC T-shirt for church coordinator, our gift of thanks for your support _____
- Total number of people you are bringing from your church, so we can have enough chairs at each session _____
- Tables in Hall A _____ x (\$15 each) \$
- Number of shadowboxes needed for new students from Family registration worksheet _____
- Number of oversize vehicles _____

Number of hotel room nights from family registration worksheets. When you submit this registration, Laura Light will send you a worksheet to complete with the detailed information from the family registration worksheet, including hotel and late room checkout choices. You will load the nights and names for the Suites if ordered below there.

Total Standard King or Double room nights _____ X (\$125 per room night) \$

Total Junior Suite room nights _____ X (\$150 per room night) \$

Suites and XL Suites are limited to 1 per congregation. They are assigned based on postmark date of payment for all students, hotel rooms, and extra t-shirts.

Large Suite (\$ 375 per night) XL Suite (\$ 400 per night) x _____ nights \$

Total number of extra t-shirts from Family registration worksheet, please sum by size. **Please bring those family worksheets to the convention so you will know how to distribute the extra t-shirts we give you on Friday.**

T shirt Size	Qty	\$ Price	\$ Total
YOUTH M		x 12 =	
YOUTH L		x 12 =	
Adult S		x 15 =	
Adult M		x 15 =	
Adult L		x 15 =	
Adult XL		x 15 =	
Adult 2XL		x 20 =	
Adult 3XL		x 20 =	

Total T extra T shirts \$

Number of registered students from student worksheets completed _____ (x \$45 each) \$

Grand total Students, Hotel rooms, Extra T shirts, Hall A tables. (Balance against registration system) \$ _____